

# Residential Application Form

For your application to be processed you must answer all questions including the reverse side



## A. AGENT DETAILS

**ASL REAL ESTATE**  
 130 High St, Kew VIC 3101  
 P: 03 9855 6000  
 F: 03 9855 6099  
 E: [info@aslre.com.au](mailto:info@aslre.com.au)  
 W: [www.aslre.com.au](http://www.aslre.com.au)

## B. PROPERTY DETAILS

Address of the property you are applying for to rent:

**Property Rental**

Per Week  Per Month  Bond

**Commencement Date**

Day  Month  Year

**Lease Term**

Year/s  Months

**How many people will be occupying the property?**

Adults  Children  Ages

## C. PERSONAL DETAILS

Mr  Mrs  Ms  Miss  Other

Given Name/s  Surname

Date of Birth  Driver's Licence Number

Driver's Licence Expiry Date  Driver's Licence State

Passport Number  Passport Country

Pension number (if applicable)  Pension Type (if applicable)

Home Phone Number  Work Phone Number

Mobile Phone Number  Fax Number

Email Address

**Current Residential Address**

Street Name and Number

Suburb  Postcode

## D. UTILITY CONNECTION



myconnect is a FREE & EASY to use utility connection service available for tenants

1300 854 478 enquiry@myconnect.com.au myconnect.com.au

**Please select the required utilities:**

Water (compulsory)  Electricity  Gas  Telephone

Internet  Pay TV  Interpreter required

Unless I have opted out of this section, I/we: Consent to the disclosure of information on this form to myconnect ABN 65 627 003 605 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.

Signature  Date

## E. DISCLAIMER/AUTHORITY

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter in to a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the tenant, accept the property in the condition it was in when inspected. I authorise the Agent to obtain personal information from;

- The owner or the Agent of my current or previous residences;
- My personal referees and employer/s
- Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting –

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy database, and to agents/landlords of properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information within this application in order to:

- Communicate with the owner and select a tenant
- Prepare lease/tenancy documents
- Allow trades people or equivalent organisations to contact me
- Lodge/claim/transfer to/from a Bond Authority
- Refer to Tribunal/Courts & Statutory Authorities (where applicable)
- Refer to collection agents/lawyers (where applicable)
- Complete a check with NTD (National Tenancies Database)
- Transfer water account details into my name

I am aware that if information is not provided or I do not consent to the use to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature  Date

## F. RENTAL HISTORY

How long have you lived at your current address?

<input type="text"/>	Year/s	<input type="text"/>	Months
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Why are you leaving this address?

Name of Agent or Landlord

Landlord/Agent's Phone Number

Weekly Rent Paid

<input type="text"/>	<input type="text"/>
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Previous Residential Address

Street Name and Number	
Suburb	Postcode

How long did you live at this address?

<input type="text"/>	Year/s	<input type="text"/>	Months
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Name of Agent or Landlord

Landlord/Agent's Phone Number

Weekly Rent Paid

<input type="text"/>	<input type="text"/>
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Was bond refunded in full?

If not, why?

<input type="text"/>	<input type="text"/>
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## G. CURRENT EMPLOYMENT DETAILS

Occupation

Nature of Employment—Full Time/Part Time/Casual

Employer's Address

Street Name and Number	
Suburb	Postcode

Contact Name

Phone Number

<input type="text"/>	<input type="text"/>
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Length of Employment

Net Income (after tax)

<input type="text"/>	Years	<input type="text"/>	Months	<input type="text"/>
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## H. PREVIOUS EMPLOYMENT DETAILS

Occupation

Nature of Employment—Full Time/Part Time/Casual

Contact Name

Phone Number

<input type="text"/>	<input type="text"/>
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Length of Employment

Net Income (after tax)

<input type="text"/>	Years	<input type="text"/>	Months	<input type="text"/>
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## I. EMERGENCY CONTACT

Given Name/s

Surname

<input type="text"/>	<input type="text"/>
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Relationship to You

Phone Number

<input type="text"/>	<input type="text"/>
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## J. PERSONAL REFERENCES - TWO NOT RELATED TO YOU

Given Name/s

Surname

<input type="text"/>	<input type="text"/>
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Relationship to You

Phone Number

<input type="text"/>	<input type="text"/>
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Given Name/s

Surname

<input type="text"/>	<input type="text"/>
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Relationship to You

Phone Number

<input type="text"/>	<input type="text"/>
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## K. OTHER INFORMATION

Car Registration

Make/Model

<input type="text"/>	<input type="text"/>
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Pet Details (Breed/Type)

Council Registration Number

<input type="text"/>	<input type="text"/>
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## L. 100 POINTS OF IDENTIFICATION

Please provide us with 100 points of ID with at least one form being photo ID:

Driver's Licence	50 points
Passport	50
Proof of Age Card	50
Student ID Card	50
Copy of Mobile Phone Account	20
Copy of Medicare Card	20
Concession/Pension Card	10
Copy of Gas/Water/Electricity Account	30 each

## M. FURTHER INFORMATION

Please note initial payment must be made by cash, EFT, bank cheque or money order within 24 hours after approval of application. No personal cheques will be accepted.

Keys will not be handed over until the lease agreement has been signed by all applicants.

This application is subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

## N. OFFICE USE

Approved/Not Approved

Property Rental Amount

<input type="text"/>	<input type="text"/>	Per Week	<input type="text"/>	Per Month	<input type="text"/>
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